

CJCSM 3150.05  
1 April 1996

**JOINT REPORTING  
STRUCTURE  
(JRS)  
SITUATION MONITORING  
MANUAL**



**JOINT STAFF  
WASHINGTON, D.C. 20318-0400**

*Handwritten signature/initials*



# CHAIRMAN OF THE JOINT CHIEFS OF STAFF MANUAL

J-3

DISTRIBUTION: A, B, C, J

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## JOINT REPORTING STRUCTURE (JRS) SITUATION MONITORING MANUAL

Reference: CJCSI 3150.03, "Joint Reporting Structure Event and Incident Reports"

1. Purpose. This manual contains guidance and policy for the Commander's Situation Report (SITREP) and the Commander's Operational Report (OPREP-1, 2, 4, and 5), as well as reporting instructions for the OPREPs. The reports are used to provide timely information on critical situations and military operations. Critical or disastrous situations triggering national-level interest will be reported via OPREP-3 (PINNACLE) in accordance with the reference.
2. Cancellation. This publication supersedes Joint Pub 1-03.8, 1 February 1988, previously identified as JCS Pub 6, Volume II, Part 5, 1 February 1988.
3. Applicability. This manual applies to all echelons of command with essential information on the planning, initiation, termination, and results of military operations.
4. Summary of Changes. The format of this document was changed from a Joint Publication (Joint Pub) to a Chairman of the Joint Chiefs of Staff Manual (CJCSM). Unified command names were changed in accordance with current command relationships.
5. Effective Date. This manual is effective upon receipt.

For the Chairman of the Joint Chiefs of Staff:

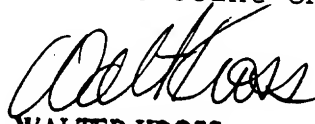
  
WALTER CROSS  
Lieutenant General, USAF  
Director, Joint Staff

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ENCLOSURE A

COMMANDER'S SITUATION REPORT

(Short Title - SITREP)

1. Subject and Purpose. To keep the Chairman of the Joint Chiefs of Staff, the Joint Staff and, as appropriate, the combatant commanders, the Chiefs, and other interested heads of agencies of the government:

- a. Advised of all national and international critical or disastrous situations.\*
- b. Continually apprised of all existing political, military, and operational situations and plans.
- c. Continually advised of the readiness of combatant commands to meet the requirements of plans approved by the Chairman of the Joint Chiefs of Staff.
- d. Advised of any significant intelligence event.

2. Submitted By:

Chairman, Joint Chiefs of Staff  
CSA  
CNO  
CSAF  
CMC  
CINCNOAD  
USCINACOM  
USCINCCENT

USCINSTRAT  
USCINCPAC  
USCINCSO  
USCINCSpace  
USCINCSOC  
USCINTRANS  
USCINCEUR

-----  
\* Critical or disastrous situations triggering national-level interest will be reported initially via OPREP-3 PINNACLE reports as outlined in the reference. Follow-up or amplifying messages on such events or incidents will continue to be submitted as OPREP-3 messages as long as they are required more frequently than on a daily basis.

3. Submitted To. SITREPs will be addressed as follows:

a. Reports by CINCs and the Chiefs:

- (1) At DEFCONs 5 or 4: to AIG 933.
- (2) At DEFCONs 3, 2, or 1: to AIG 934.

b. Reports by the Chairman of the Joint Chiefs of Staff (CJCS):

- (1) At DEFCONs 5 or 4: to AIG 7044.
- (2) At DEFCONs 3, 2, or 1: to AIG 7045.

c. AIGs provide the maximum dissemination of information to interested activities, but they do not preclude originators from using a more restrictive addressee list or adding other addressees as appropriate.

4. When Submitted

a. Reports by CINCs will be submitted when requested by the Chairman of the Joint Chiefs of Staff or when directed by the National Command Authorities (NCA). Specific reporting requirements will be in accordance with (IAW) the Alert System of the CJCS. Reporting at other times is at the discretion of the individual CINC.

b. Reports by the Chiefs will be submitted as directed by the Chairman of the Joint Chiefs of Staff. Specific reporting requirements will be IAW the Alert System of the CJCS. Reporting at other times is at the discretion of the individual Services.

c. Reports will be submitted daily or more frequently if required. Information in reports will be as of 2400Z, with precedence and transmission to ensure receipt in Washington no later than 0400Z the following day.

d. The CJCS SITREP will be issued at a time and frequency dictated by a particular world situation, normally daily under DEFCON 3 or higher conditions of readiness.

e. During CJCS worldwide command post exercises, participants will submit SITREPs as a part of the exercise play using the same criteria specified for the real-world situation as contained herein. Appropriate modifying instructions may be issued as a part of the exercise plan.

5. How Submitted. This report will be submitted by record communications using IMMEDIATE or FLASH precedence with classification appropriate to report content. SITREP submission will not be affected by MINIMIZE. This message may be transmitted by voice or Global Command and Control System (GCCS) when record transmission is not available.

6. Specific Reporting Instructions

a. The Commander's SITREP is a multi-purpose, narrative report submitted IAW United States Message Text Formatting (USMTF) instructions found in MIL STD 6040. It keeps addressees informed and enables the commands and Services concerned to expect and prepare for potential effects. Message instructions in MIL STD 6040 identify unit (tactical) level SITREP information requirements as well as the CJCS level content requirements identified below. The sender must keep the receiver in mind in order to select the correct reporting format.

b. Duplicate reporting is not desired, but information already reported in another JRS report may be referenced to ensure that operational impacts are noted.

7. Report Content

a. Combatant command SITREPs will be arranged using the CJCS level USMTF format (Record Message Example in MIL STD 6040). The following topics (explained in paragraph 8) will be addressed in the SITREP as applicable:

- (1) Own Situation/Disposition/Status of Forces
- (2) Situation Overview

- (3) Operations
- (4) Intelligence/Reconnaissance
- (5) Logistics
- (6) Communications Connectivity
- (7) Personnel
- (8) Significant Political/Military/Diplomatic Events
- (9) Commander's Evaluation/CINC's Assessment

NOTE: An additional "Remarks" paragraph containing information not easily included in the SITREP standard subparagraphs (1) through (9) above, or unique to a particular command may be added as necessary.

b. Service SITREPs will evaluate significant factors relating primarily to readiness, mobilization, personnel, and logistics. A Service Chief's summary will be included. Using the SITREP standard subparagraphs (1) and (9) as shown above is discretionary.

c. The CJCS originated SITREP will reflect the worldwide or particular "hot spot" situation to keep addressees informed of national-level concerns, interests, and decisions. The CJCS SITREP format (not in MIL STD 6040) will generally be organized as follows:

- (1) Situation
- (2) DEFCON status
- (3) Logistics status
- (4) Plans summary
- (5) Operations summary
- (6) Communications
- (7) Diplomatic initiatives

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(8) Additional topics, including major decisions, pending initiatives, mobilization, etc., as necessary.

d. Although the SITREP is essentially a narrative report, the subparagraphs allow recipients to easily extract and internally distribute the various information elements. None of the instructions herein are intended to preclude commanders from addressing their concerns to the Chairman of the Joint Chiefs of Staff and the NCA, through the CJCS, in any desired manner.

8. Report Content - Amplification. SITREP paragraphs may be subdivided to the extent allowed by USMTF free text rules.

a. The following guidelines for the content of specific paragraphs may be used in determining the types or level of information needed by the Chairman of the Joint Chiefs of Staff and NCA.

(1) Own Situation/Disposition/Status of Forces.

Includes summary updating changes to (or not previously reported) major combatant and support force locations; significant mission readiness degradation on units; current deployments; proposed deployments; changes in task force designations, organization, or Change of Operational Control (CHOP); and projected requirements for additional forces.

(2) Situation Overview. A brief overall assessment of the situation, including circumstances or conditions that increase or materially detract from the capability and readiness of forces assigned or under operational control of the command or Service.

(3) Operations. A brief description and results of combat operations carried out by major combatant elements during the reporting period; information on allied forces' operations; a summary of plans for combat operations during the next 24 hours; including objectives and probable enemy reaction; and deviations or variations from previously reported intentions or plans.

(4) Intelligence/Reconnaissance. A brief overview of the situation, including operations, order of battle, capabilities, and threat changes; and references to any



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significant Spot Intelligence Reports submitted in the previous 24 hours.

(5) Logistics. A brief overview of logistic sustainability by class of supply, highlighting significant deficiencies affecting support for planned operations and problem areas beyond the commander's or Service's capability to overcome or alleviate in a timely manner.

(6) Communications/Connectivity. Significant outages, incompatibilities, quantitative equipment deficiencies, traffic volume, etc. An assessment of the mission impact caused by communications outages and degradations should be provided by the CINC's J-6 or J-3 staff in this section.

(7) Personnel. Factors affecting readiness of forces or units; mobilization status; daily battle casualties (i.e., killed in action, wounded in action, and missing in action) aggregated by Service, and the effect of all casualties sustained (i.e., battle, non-battle, critical skills, key personnel) on the command's mission capability. Tabulate total troop strength including data on military and civilian personnel belonging to or associated with JTF operations. Use Joint Personnel Status (JPERSTAT) format.

(8) Significant Political/Military/Diplomatic Events. Events not reported by OPREP-3 PINNACLE but which could result in local, national, or international public reaction; results and decisions of key allied or other foreign government meetings; civil unrest or indications of civil defense measures contemplated or implemented; large-scale military exercises; events emphasizing interests of key segments of the society; and events affecting the attitudes, emotions, or behavior of the populace that could be used in developing psychological operations campaigns.

(9) Commander's Evaluation/CINC's/Chief's Assessment. Summary of key points from subparagraphs (1) through (8) highlighting areas requiring CJCS or NCA action or decisions and Continuity of Operations Plans implementation or intentions on execution.

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b. SITREPs should highlight key activities and build on previous reports. Duplicating information in SITREPs by other commanders is not desirable, nor is including information solely to "fill the blocks." Significant information already reported in other JRS reports should be referenced, not repeated. Brevity is paramount.

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ENCLOSURE B

COMMANDER'S OPERATIONAL REPORTS

(Short Title - OPREP-1, 2, 4, and 5)

1. Subject and Purpose. The purpose of the Commander's Operational Reports System is to provide all echelons of command with essential information on the planning, initiation, termination, and results of military operations.

a. The OPREP System consists of four reports:

- (1) Operations Planning Report (OPREP-1).
- (2) Operations Start Report (OPREP-2).
- (3) Operations Stop/Results Report (OPREP-4).
- (4) Operations Summary Report (OPREP-5).

b. Operations concerning military units are broadly classified as ground, air, and sea actions. Therefore, OPREP-1, 2, 4, and 5 may possibly be implemented in each of these three categories.

c. Initiating OPREP-1, 2, 4, and 5 reporting is not automatic. OPREP reports may be implemented at the direction of the commander of a combatant command, a Service headquarters, or a lower command, when and where operations may justify. To avoid reporting duplication, commanders should coordinate with the Operations Directorate (J-3) of the Joint Staff prior to implementation, whenever possible, and supply J-3 copies of the implementing directives. Normally, the Chairman of the Joint Chiefs of Staff will implement OPREP reporting in cases involving national-level interest. The Chairman of the Joint Chiefs of Staff will assume coordination responsibility for any OPREP implemented by separate commanders when national-level interest exists.

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- d. Implementing directives will identify which reports are required and contain specific information on content. Implementing instructions will also specify submission times and report frequency.
  - e. Commanders are encouraged to implement OPREP reporting for all exercises to become familiar with the system and provide training in its use.
2. Submitted By. Commanders as designated in the implementing directives.
3. Submitted To
- a. The addressees specified in the implementing directive. (Additional addressees within the chain of command and cognizant lateral commands may also be included).
  - b. The National Military Command System (NMCC, NMCC Site-R, and National Airborne Operations Center, {NAOC}) and Service headquarters when national-level interest is indicated. Distribution to other Washington area users will be accomplished by CJCS.
4. When Submitted. As specified in the implementing directive.
5. How Submitted
- a. Classification and Declassification. Assigned by originators based on report content. Each paragraph and subparagraph of classified reports will be individually marked.
  - b. Method of Transmission. OPREPs are normally transmitted over common-user communications (AUTODIN) systems or dedicated circuitry direct to the NMCC and may be transmitted over GCCS. When OPREPs contain sensitive information or when authorized by the Chairman of the Joint Chiefs of Staff, DIA Special Security Office communications may be used. Reports requiring close control may be transmitted "SPECAT EXCLUSIVE FOR" over normal communications channels.
  - c. Precedence. Assigned by originators, as low as possible, consistent with the sensitivity of the message.

d. MINIMIZE. OPREP transmission during MINIMIZE will be as designated in the implementing directive.

6. Specific Reporting Instructions

a. OPREP-1. Operation(s) Planning Report. This report is used to describe planned operations for specific situations. The exact time period covered, content, and format will be specified in the implementing directive. In time-sensitive crisis situations, OPREP-1 reports will comply with the special instructions in Annex A.

b. OPREP-2. Operation(s) Start Report. This report is used to execute a plan or fragment of a plan or to advise, in conjunction with an OPREP-1, that an operation has started. Additionally, it can describe an operation when time did not permit receipt of an OPREP-1 by the NMCC prior to the start of an operation.

c. OPREP-4. Operation(s) Stop/Results Report. This report is used to report a completed operation or phase of an operation and to pass results or estimated results. The OPREP-4 is oriented and designed to satisfy the immediate requirement for operational information for command center briefings. Accuracy of reporting is stressed, but timeliness is paramount.

d. OPREP-5. Operation(s) Summary Report. This report is designed to provide summarized statistical data. A preformatted Evacuation of Noncombatants OPREP-5 report is contained in Annex B.

e. If an OPREP-1, 2, 4; or 5 contains erroneous data, a correction report will be submitted as soon as possible after the error(s) is discovered.

f. The various dates-times used in OPREP reporting procedures requires uniformity. Tab B of Annex A outlines standardized methods of expressing dates and times relative to specific events or actual dates and times.

7. Report Content

a. OPREPs are formatted using descriptive paragraphs labeled IAW details described in subparagraph 7e below. These paragraphs will be used as needed in the formatting of OPREP reports or in adding to preformatted reports as shown in Annexes A and B. Omit paragraphs in their entirety when not applicable.

b. A formatted line of information (line or columns) may contain data representing several paragraphs. This may be done in the interest of teletypewriter line space, homogeneous data organization, and communications economy.

c. The implementing directive may specify a special reporting format if required.

d. If an operation is conducted that cannot be described using paragraphs like those below, other paragraphs may be added.

e. Paragraph Description

(1) Operation Description. This paragraph should briefly describe the operation and include the commander's estimate, if appropriate. Once defined, this paragraph may cite references to previous messages.

(2) Narrative. This paragraph will contain enough general information to give more meaning to the Operation Description. It should be tersely written to provide "color" to command center situation briefings. No attempt will be made to balance information in this paragraph with statistics and summaries in other paragraphs.

(3) Objective(s). This paragraph will list the objectives of the operation. It may contain the force-objective-result relationship.

(4) Force. This paragraph will indicate what friendly forces are involved in carrying out the operation being reported. The function(s) of each force should relate to a particular objective.

(5) Routes. This paragraph will indicate the paths that the forces will take to and from the area(s) of the operation being reported. This may include standard accepted terms of reference to pre-established tracks, country or area references, departure and recovery points, and any other data that will help define a route. This paragraph might also include a relationship to the forces described in the Force paragraph to allow a force-route relationship to be shown.

(6) Special Tactics. This paragraph will be used to specify any special activity that the forces may undertake or have undertaken to perform the operation. This paragraph should include, but not be limited to, feints, deceptive actions or maneuvers, or special defensive or offensive strategies. These tactics should be related to the force entries to which they apply.

(7) Profile. This paragraph is designed to provide depth to tabular or statistical information. These data may include, but are not limited to, operating bases, time in objective area, altitudes, and enroute weather.

(8) Ordnance Expended; Cargo/Passengers Delivered. This paragraph is intended to show the disposition of ordnance, cargo, or passengers.

(9) Loss or Damage. This paragraph will indicate losses or damages. Unknowns will also be reported as "unknown." Crew status, including unknowns, and causes of the damage or loss will be reported as applicable.

(10) Search and Rescue. This paragraph will be used to describe any rescue operations currently underway, as well as any operations that have been completed and not yet reported. It should include statements identifying



which command is coordinating the operations; type and number of vehicles involved; area covered; actual or intended commence and cease times, as well as intended actions; and upon completion, a statement of the results. The initial notification of search and rescue activities should normally be made in the OPREP-3\* report as soon as possible after the need for the activity is known. Follow-up reporting of search and rescue activity will normally be included in OPREP-4 and OPREP-5. In no case will reporting of search and rescue operations be delayed to collect other data or to make a full report.

(11) Conditions and Qualifications. This paragraph should include all statements that indicate constraints or limits to be applied to any phase of the operation. This could include, but would not be limited to, rules of engagement, overflight restrictions, PSYOP themes to be stressed or avoided, and similar conditional statements.

(12) Statistical Data. This paragraph will provide statistical data.

(13) Logistics. This paragraph will be used to summarize critical resupply requirements, unit cargo and personnel to be transported, noncombatant evacuation status, etc.

(14) Corrections. This paragraph will be used to submit changes, additions, or corrections to previously reported data.

(15) Remarks. This paragraph will be used to include any additional comments or observations relating to the report that have not been placed in appropriate paragraphs.

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\* OPREP-3, CJCSI 3150.03

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f. Paragraph Arrangement. Normally, to satisfy the information requirements of the Chairman of the Joint Chiefs of Staff, paragraphs will not be expanded beyond using a number and a letter. If additional expansion is required, normal paragraph expansion will prevail; e.g., 3A(1)(A).

8. Sample Reports. See Annexes A and B.

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APPENDIX A

OPREP-1 FORMAT FOR TIME-SENSITIVE CRISIS SITUATION MESSAGES

1. Report Format for Operations Planning. Figure 1 is a preformatted Operations Planning Report (OPREP-1) for use in time-sensitive crisis situations. Use this report to exchange minimum essential data in free text format. The OPREP-1 format is further explained in paragraph 2 below. Examples of complete OPREP-1 messages are in Annex A.
2. Reporting Procedures and Format Explanations. This section describes the reporting requirements for each report element. Submit reports as required to satisfy planning information needs. In addition to mandatory elements, use only applicable paragraphs and subparagraphs.
  - a. Transmission Information. Use immediate precedence unless otherwise specified in the implementing directive.
    - (1) FROM: Command originating or updating the information.
    - (2) TO: Action addressee(s) will be appropriate planning participants directly concerned as identified by the originator. Specific action addressees may be designated in the implementing directive.
    - (3) INFO: Information addressees will be all other interested planning participants, as identified by the originator. Specific INFO addressees may be designated in the implementing directive.
    - (4) Example:  
  
FROM: CINCUSAFE RAMSTEIN AB GE  
TO: USCINCEUR VAIHINGEN GE  
INFO: CJCS WASHINGTON DC  
CJCS/NMCC SITE-R FT RITCHIE MD  
CJCS/NAOC OFFUTT AFB NE  
CSA WASHINGTON DC  
CNO WASHINGTON DC  
CSAF WASHINGTON DC  
CMC WASHINGTON DC

AMC SCOTT AFB IL  
COMFORSOM FT MCPHERSON GA  
ACC LANGLEY AFB VA

OPREP-1 FORMAT

MANDATORY LINES		EXPLANATION (Subparagraph)
(M)	Message Precedence	2a
(M)	FROM:	
(M)	TO:	
	INFO:	
(M)	CLASSIFICATION Exercise Term (If applicable)	2b
(M)	OPREP-1/UIC/Serial Number/PID, Code Word/Subject or Nickname	2b
	1. ( ) Operation Description	2c
	2. ( ) Narrative	2d
	3. ( ) Objective	2e
	4. ( ) Correction(s)	2f
	5. ( ) Remarks	2g
	Exercise Term (If applicable). DECL "Date"	2h

NOTES: (M) Indicates mandatory line.

( ) Will contain paragraph classification markings in an actual classified message, e.g., (S) for Secret, etc. Unclassified messages may omit.

Figure 1. OPREP-1 Format

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b. Beginning Text. The beginning text, or first line, is structured as follows:

(1) The first line of text always contains the highest security classification of the message information as determined by the originator in accordance with the procedures prescribed in ACP 121 and ACP 127; e.g.,  
C O N F I D E N T I A L.\*

(2) The exercise term (e.g., PRIME RATE) is used only for exercises.

(3) The next line of text contains the following items separated by virgules (/):

(a) OPREP-1. Message title entry "OPREP-1" identifies the message as an Operation(s) Planning Report.

(b) UIC. Unit identification code of command submitting report; e.g., DJJ010 (6 characters).

(c) Serial Number. Reports by each reporting command will be numbered serially, starting with 001 (3 digits) for the duration of a particular planning sequence or operation. Data in the most recent report, as determined by the serial number, will have precedence over the same data item reported in previous messages.

(d) PID or Code Word or Nickname. Plan Identification Number (PID) of the OPLAN/CONPLAN supported or code word or nickname assigned to the operation, if available (see Annex C), e.g., 4000, or REPLAY (C)\* (15 characters maximum). Include security classification of the code word, if used.

(e) Subject. Enter the primary subject of the report, e.g., COMMANDER'S ESTIMATE, UPDATE OF LOGISTICS DATA (34 characters maximum).

-----  
\* THE CLASSIFICATION OF THIS PAGE IS UNCLASSIFIED.  
CLASSIFICATION MARKINGS USED HERE ARE FOR ILLUSTRATION ONLY.

(4) Examples of beginning text:

- (a) U N C L A S S I F I E D  
OPREP-1/FFBSD0/005/4999/EVAL RESPONSE
- (b) S E C R E T\*  
OPREP-1/DJ4000/003/FLARE UP/COMMANDER'S  
ESTIMATE

c. Operation Description. This free text paragraph briefly describes the specific military operation for which the present planning is being developed. Once defined and until changed, this paragraph may be used for citing references to previous messages. For the initial entry, include such information as the target areas, role to be played by the US forces, and other significant characteristics necessary to adequately identify the operation being supported. Ordinarily, the initial description by the supported command will be sufficiently comprehensive to apply to all commands. Thereafter, only substantial modifications in the nature or dimensions of the operation (e.g., expansion in scope or scale, deletion, or addition of tasks) need to be reported to update the operation description. The following examples illustrate typical operation description statements:

- (1) 1. ( ) OPERATION DESCRIPTION: UNILATERAL MILITARY  
OPERATIONS IN ORANGELAND TO EVACUATE US AND SELECTED  
FOREIGN NATIONALS AND TO ASSIST THE GOVERNMENT OF  
ORANGELAND IN RESTORING INTERNAL STABILITY.

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\* THE CLASSIFICATION ON THIS PAGE IS UNCLASSIFIED.  
CLASSIFICATION MARKINGS USED HERE ARE FOR ILLUSTRATION ONLY.

(2) 1. ( ) OPERATION DESCRIPTION: MILITARY OPERATIONS  
CONDUCTED IN COOPERATION WITH THE GOVERNMENT OF  
ORANGELAND TO PROTECT US INTERESTS IN ORANGELAND,  
INCLUDING SECURITY OF US PERSONNEL, US GOVERNMENT  
INSTALLATIONS, AND US-OWNED INDUSTRIAL FACILITIES.

(3) 1. ( ) OPERATION DESCRIPTION REFERENCES:

A. ( ) CJCS 040336Z NOV 95

B. ( ) USCINCOM 051722Z NOV 95

d. Narrative. This free text paragraph can be used, as appropriate, to amplify the Operation Description or to provide informative or directive guidance. Normally, such a narrative would only be prepared by the supported command. However, when warranted, any participant command may enter command-unique aspects of the operation having significance for other commands but not reflected elsewhere. In all cases, narrative information must be kept as brief as possible and to the point. The Commander's Estimate and the Operation Order (OPORD), two potential subjects of an OPREP-1 report, both require passing of certain narrative information. The Narrative paragraph is a good vehicle for this text. When so used, structure the content of the narrative as follows:

(1) Numbered subparagraphs typical of an OPREP-1 will be used (in proper sequence) for each of the five main paragraphs of a Commander's Estimate, as follows:



- 2. ( ) Narrative
  - A. ( ) Mission
  - B. ( ) Situation and Courses of Action
    - (1) ( ) Considerations Affecting the Possible Courses of Action
    - (2) ( ) Enemy Capabilities
    - (3) ( ) Own Courses of Action
  - C. ( ) Analysis of Opposing Courses of Action
  - D. ( ) Comparison of Own Courses of Action
  - E. ( ) Decision (Recommended Course of Action)

NOTE: Identify major constraints and operational implications when addressing courses of action. Detailed deployment information associated with the recommended course of action is in the Joint Deployment System (JDS) data base. (JCS Pub 1-03.20 Series refers).

(2) Numbered subparagraphs of an OPREP-1 must also be used (again in proper sequence) for the different set of five main paragraphs of an OPORD, as follows:

- 2. ( ) Narrative--Task Organization
  - A. ( ) Situation
    - (1) ( ) Enemy Forces
    - (2) ( ) Friendly Forces
    - (3) ( ) Attachments and Detachments
  - B. ( ) Mission
  - C. ( ) Execution
    - (1) ( ) Concept of Operations
    - (2) ( ) First Tasking Assignment
    - (3) ( ) Second Tasking Assignment
    - (4) ( ) Remaining Tasking Assignment(s)
    - (5) ( ) Coordinating Instructions
  - D. ( ) Administration and Logistics
  - E. ( ) Command and Signal

NOTE: Coordinating Instructions must include the most current rules of engagement as well as other terms of reference governing the range and type of operational activity permitted, required, or excluded. Deployment information directed by the OPORD is in the JDS data base.

(3) Examples of both the Commander's Estimate and the OPORD are in Annex A.

e. Objective. This free text paragraph can be used to identify the particular operational objective (or a discrete increment) to which the reported information pertains, or to explain the specific purpose of this report. It is especially useful for providing functional context in OPREP-1 messages where Operational Description and Narrative paragraphs are omitted. The following are examples of typical entries that may be made:

- (1) 3. ( ) OBJECTIVE. HUMANITARIAN ASSISTANCE:  
MODIFICATION TO PREVIOUSLY SUBMITTED LOGISTIC DATA TO  
PROVIDE FOR EMERGENCY CIVILIAN FOOD SUPPLIES.
- (2) 3. ( ) OBJECTIVE. THIS REPORT PROVIDES  
PRELIMINARY AIR MOVEMENT REQUIREMENTS OF ARMY FORCES FOR  
COURSES OF ACTION ONE THROUGH THREE.
- (3) 3. ( ) OBJECTIVE. FORCE ADDITIONS: UNIT AND UNIT  
MOVEMENT TRANSPORTATION DATA ON SEPARATE INFANTRY  
BATTALION FOR LOCAL SECURITY OF US AND FOREIGN  
RESIDENTIAL AREA IN ORANGELAND CAPITAL.

f. Corrections. Report changes or corrections to preceding OPREP-1 reports. Refer to message and specific subparagraph to be changed or corrected. For example:

4. ( ) CORRECTIONS. CORRECT REF 1A AS FOLLOWS:  
ADD NEW SUBPARAGRAPH 2C(4) "( ) CONDUCT SHOW OF  
FORCE WITH AIR OPERATIONS OVER ORANGELAND CAPITAL  
CITY AREA."

g. Remarks. Add remarks as appropriate to identify location of deployment data; to enhance comprehension of this Operations Planning Report, including an estimate of when a more detailed report (if any) may be expected; and to identify broad assumptions, planning factors, GEOLOCs, etc.

h. Ending Text. For exercise messages, the last line of text should repeat the exercise term. If the message is classified, downgrading and declassification instructions must be included, e.g., DECL OADR. Examples of ending lines are:

- (1) EXERCISE PORT CALL 95. DECL "Date".
- (2) DECL OADR (for nonexercise classified messages).
- (3) EXERCISE TOP HAT (for unclassified messages).

ANNEX A

EXAMPLES OF TIME-SENSITIVE CRISIS SITUATION OPREP-1 MESSAGES

Examples of the following applications of the formatted OPREP-1 Report are shown as they might appear when used during actual crises:

- a. Commander's Evaluation Request, Figure 1.
- b. Course of Action Evaluation Response (Component Input), Figure 2.
- c. Commander's Estimate, Figure 3.
- d. Preliminary Closure Estimate, Figure 4.
- e. Operation Order (OPORD), Figure 5.

CJCSM 3150.05  
1 April 1996

IMMEDIATE

FROM: CINCUSACOM NORFOLK VA  
TO: CINCLANTFLT NORFOLK VA  
COMFORSOM FT MCPHERSON GA  
ACC LANGLEY AFB VA  
COMMARFORLANT  
(ETC.)  
INFO: CJCS WASHINGTON DC  
CSA WASHINGTON DC  
CNO WASHINGTON DC  
CSAF WASHINGTON DC  
CMC WASHINGTON DC  
NSACSS FT GEORGE G MEADE MD  
USCINTRANS SCOTT AFB IL  
(ETC.)

S E C R E T\*

OPREP-1/DJ2000/001/2999/EVALUATION REQUEST

1. ( ) OPERATION DESCRIPTION REFERENCE. CJCS 151709Z JUN 95  
(WARNING ORDER)

2. ( ) NARRATIVE

A. ( ) TASKING. REQUEST ACTION ADDRESSEES EVALUATE AND  
SUBMIT THEIR RESPECTIVE REQUIREMENTS AND PROPOSALS FOR  
CARRYING OUT THE COURSES OF ACTION IDENTIFIED IN REFERENCED  
CJCS WARNING ORDER. SUSPENSE TIME FOR RESPONSE IS NOT LATER  
THAN 161300Z JUN 95. ADDITIONAL GUIDANCE IS PROVIDED BELOW.

B. ( ) SITUATION. HOSTILITIES ARE UNDERWAY IN FOUR  
SEPARATE AREAS OF ORANGELAND, INCLUDING THE CAPITAL AND OTHER  
MAJOR URBAN CENTERS. LEFTIST INSURGENT FORCES HAVE MOUNTED A  
STRONG PSYOP CAMPAIGN AND ARE EXPLOITING WIDESPREAD  
ANTIGOVERNMENT FEELING TO GAIN POPULAR SUPPORT. MASS  
UPRISINGS BY DISSIDENTS ARE IMMINENT UNLESS . . . (ETC.)

C. ( ) FACTORS AFFECTING POSSIBLE COURSES OF ACTION. THE  
MAIN AIR AND SEA ACCESSES TO ORANGELAND ARE ISOLATED,  
INOPERABLE BECAUSE OF DAMAGE, OR UNDER INSURGENT CONTROL.

Figure 1. Commander's Evaluation Request

B-A-A-2

Annex A  
Appendix A  
Enclosure B

INTERNAL COMMUNICATIONS ARE SEVERED AND DISRUPTED RAIL AND HIGHWAY NETWORKS IN THE INTERIOR CUT. THE APPROACHING RAINY SEASON . . . (ETC.)

D. ( ) ENEMY CAPABILITIES. TOTAL EFFECTIVE INSURGENT STRENGTH IS ESTIMATED AT 2,000-2,500, LIMITED TO LIGHT ARMAMENT BUT WELL TRAINED AND HIGHLY MOBILE (COMMANDEERED CIVILIAN VEHICLES). INSURGENT-LED IRREGULAR AUXILIARIES REPORTEDLY NUMBER ANOTHER . . . (ETC.)

E. ( ) CONCEPT OF OPERATIONS

(1) ( ) GENERAL. IN ORDER TO MINIMIZE FURTHER CASUALTIES AND DESTRUCTION, US MILITARY ACTION WILL BE DESIGNED TO END HOSTILITIES SIMULTANEOUSLY IN ALL INSURGENT AREAS AS SOON AS POSSIBLE. THE OVERALL OPERATIONAL CONCEPT IS FOR A RAPID SURGE OF FORCE APPLICATION FROM THE OUTSET, WITH SUFFICIENT FORCES COMMITTED WITHIN THE INITIAL 6-HOUR PERIOD TO SAFEGUARD THREATENED US NATIONALS, SUPPRESS ORGANIZED RESISTANCE IN THE FOUR CRITICAL POPULATION CENTERS, AND PREVENT . . . (ETC.)

(2) ( ) COURSE OF ACTION PLANNING PARAMETERS

(A) ( ) COURSE OF ACTION ONE: EMPLOY A JOINT ARMY-AIR FORCE TASK FORCE. MAJOR ARMY TACTICAL CONTINGENTS WILL CONSIST OF A TWO-BRIGADE FORCE (UP TO SIX MANEUVER BATTALIONS) WITH APPROPRIATE ACCOMPANYING COMBAT SUPPORT TO BE INTRODUCED BY AIR, PLUS FOLLOW-ON SERVICE SUPPORT AS REQUIRED. MAJOR AIR FORCE TACTICAL CONTINGENTS WILL CONSIST OF UP TO . . . (ETC.)

(B) ( ) COURSE OF ACTION TWO: EMPLOY A MARINE LANDING FORCE IN CONJUNCTION WITH NAVAL AMPHIBIOUS, SURFACE, AND AIR SUPPORT ELEMENTS. THE MAJOR MARINE TACTICAL CONTINGENT WILL CONSIST OF UP TO . . . (ETC.)

Figure 1. Commander's Evaluation Request

CJCSM 3150.05  
1 April 1996

(C) ( ) COURSE OF ACTION THREE: EMPLOY A JOINT ARMY-NAVY-MARINE-AIR FORCE TASK FORCE, WITH COORDINATED AIR AND AMPHIBIOUS INTRODUCTION OF GROUP ELEMENTS. MAJOR TACTICAL CONTINGENTS WILL CONSIST OF . . . (ETC.)

F. ( ) OPERATIONAL CONSTRAINTS. BLUELAND IS EXPECTED TO ABROGATE EXISTING TREATIES GRANTING US STAGING, BASING AND MARITIME PRIVILEGES. OVERFLIGHT RIGHTS ARE LIKELY TO BE DENIED BY PINKLAND AND . . . (ETC.)

3. ( ) OBJECTIVE. THIS REPORT PROVIDES AMPLIFYING GUIDANCE FOR DEVELOPING COURSE OF ACTION EVALUATIONS BY COMPONENT AND SUPPORTING COMMANDS HAVING A ROLE IN PROJECTED OPERATIONS ADDRESSED TO THE CURRENT ORANGELAND CRISIS.

4. ( ) REMARKS. FORCES AS SHOWN IN JDS DATA BASE, OPLAN IDENTIFICATION NUMBERS 2222A, 2222B, 2222C, RESPECTIVELY.

DECL "Date"

-----  
\* THIS MESSAGE IS UNCLASSIFIED. THE CLASSIFICATION SECRET IS USED FOR ILLUSTRATION PURPOSES ONLY.

Figure 1. Commander's Evaluation Request

B-A-A-4

Annex A  
Appendix A  
Enclosure B

CJCSM 3150.05  
1 April 1996

IMMEDIATE

FROM: CINCUSAFE RAMSTEIN AB GE  
TO: USCINCEUR VAIHINGEN GE  
INFO: CJCS WASHINGTON DC  
NSACSS FT GEORGE G MEADE MD  
USCINCSOC MACDILL AFB FL  
CINCUSAREUR HEIDELBERG GE  
(ETC.)

U N C L A S S I F I E D

OPREP-1/FFBSD0/002/4999/EVAL RESPONSE

1. OPERATION DESCRIPTION REFERENCES

A. CJCS 111408Z AUG 95

B. USCINCEUR 121942Z AUG 95

2. NARRATIVE. RECOMMEND COURSE OF ACTION ONE AS THE MOST RAPID WAY OF BRINGING US MILITARY FORCES TO BEAR IN THE OBJECTIVE AREA IN TIME TO PREVENT . . . (ETC.). COURSE OF ACTION THREE REQUIRES TOO LONG A LEADTIME FOR SURFACE DEPLOYMENT . . . (ETC.). COURSE OF ACTION TWO DOES NOT INVOLVE USAFE.

3. OBJECTIVE. THIS REPORT PROVIDES EVALUATION AND INFORMATION ON MAJOR FORCES FOR COURSES OF ACTION OUTLINED IN REFERENCED USCINCEUR REQUEST.

4. REMARKS

A. FORCES AS LISTED IN JDS DATA BASE OPLAN IDENTIFICATION NUMBERS 4123A, 4123B, AND 4123C, RESPECTIVELY.

B. BARE-BASE OPERATION CONDITIONS AT PALM INTERNATIONAL AIRPORT WILL RESULT IN 4- TO 6-HOUR DELAY IN ACHIEVING INITIAL . . . (ETC.)

Figure 2. Course of Action Evaluation Response  
(Component Input)

B-A-A-5

Annex A  
Appendix A  
Enclosure B



CJCSM 3150.05  
1 April 1996

IMMEDIATE

FROM: USCINCPAC HONOLULU HI  
TO: CJCS WASHINGTON DC  
INFO: CINCPACFLT PEARL HARBOR HI  
CINCPACAF HICKAM AFB HI  
USCINCSOC MACDILL AFB FL  
CSA WASHINGTON DC  
CNO WASHINGTON DC  
CSAF WASHINGTON DC  
CMC WASHINGTON DC  
AMC SCOTT AFB IL  
NSACSS FT GEORGE G MEADE MD  
(ETC.)

S E C R E T\*

OPREP-1/DJ5000/004/5399/COMMANDER'S ESTIMATE

1. ( ) OPERATION DESCRIPTION. ORANGELAND EMERGENCY MILITARY PROTECTION/EVACUATION OF US AND DESIGNATED FOREIGN NATIONALS. IN ADDITION, CONDUCT COUNTERINSURGENCY MILITARY ASSISTANCE OPERATIONS IN SUPPORT OF THE GOVERNMENT OF ORANGELAND.

2. ( ) NARRATIVE

A. ( ) MISSION. WHEN DIRECTED BY the NCA through the CJCS, USCINCPAC WILL CONDUCT MILITARY OPERATIONS TO . . . (ETC.)

B. ( ) SITUATION AND COURSES OF ACTION

(1) ( ) CONSIDERATIONS AFFECTING THE POSSIBLE COURSES OF ACTIONS. INSURGENCY IS CONCENTRATED IN THE BUILT-UP SOUTHEAST REGION OF ORANGELAND WHERE THE MAJOR AIR AND SEA ACCESS FACILITIES ARE LOCATED. MOST OF THE POPULACE IS EXPECTED TO BE NEUTRAL AND NOT INTERFERE WITH US OPERATIONS. THE GREEN ETHNIC MINORITY OCCUPYING THE REMOTE INTERIOR HIGHLANDS AND THE SOUTHWEST COASTAL AREA MAY BE VULNERABLE TO PSYOP OPERATIONS WITH THE OBJECTIVE OF SECURING THEIR COOPERATION WITH US FORCES. TYPHOON TRIXY LOCATED NEAR . . . AND MOVING SOUTH IS EXPECTED TO HIT THE NORTH COAST IN 36 HOURS. THE EFFECT ON . . . (ETC.)

Figure 3. Commander's Estimate

B-A-A-6

Annex A  
Appendix A  
Enclosure B

(2) ( ) ENEMY CAPABILITIES. ORGANIZED INSURGENT STRENGTH IS ESTIMATED AT 1,000 TO 1,500 ARMED WITH LIGHT INFANTRY WEAPONS AND CAPABLE OF . . . (ETC.)

(3) ( ) OWN COURSES OF ACTION

(A) ( ) COURSE OF ACTION ONE: AIRDROP ABN INF SUPPORTED BY TACAIR TO SEIZE AIRPORT AND EVACUATION ROUTES, FOLLOWED BY AIR LANDED BUILDUP OF ARMY FORCES TO SECURE CAPITAL AREA THEN RAPIDLY EXPAND AREA UNDER CONTROL UNTIL . . . (ETC.). MAJOR FORCES EMPLOYED WILL INCLUDE:

- 2 BDE ARMY FORCE COMPRISING 2 ABN INF BNS, 3 MECH INF BNS, 2 MP BNS, 1 RECCE CO, 4 HELO COS . . . (ETC.)
- AF TAC AIR SUPPORT CONSISTING OF 2 TFS, 1 TAC RECCE ELEMENT . . . (ETC.)
- (ETC.)

(B) ( ) COURSE OF ACTION TWO: AMPHIBIOUS ASSAULT BY MARINE FORCE TO SEIZE BEACHHEAD ON SOUTHWEST COAST, THEN ADVANCE TO SECURE SEAPORT AND AIRPORT IN VICINITY OF...FOLLOWED BY AIR LANDED AND PORT-DEBARKED BUILDUP OF MARINE FORCES TO . . . (ETC.). MAJOR FORCES EMPLOYED WILL INCLUDE:

- MARINE EXPEDITIONARY FORCE (FWD) COMPOSED OF REGIMENTAL LANDING TEAM, MARINE AIRCRAFT GROUP, AND . . . (ETC.)
- NAVAL TF CONSISTING OF AMPHIBIOUS GROUP, CVBG COMPOSED OF . . . (ETC.)
- (ETC.)

Figure 3. Commander's Estimate

(C) ( ) COURSE OF ACTION THREE: SIMULTANEOUS  
AIRDROP OF ABN BDE FORCE IN CAPITAL AREA AND  
AMPHIBIOUS LANDING BY . . . (ETC.). MAJOR FORCES  
EMPLOYED WILL INCLUDE:

- ARMY ABN BDE FORCE COMPRISING . . . (ETC.)
- MARINE EXPEDITIONARY FORCE (FWD) COMPRISING . . .  
(ETC.)
- AF TAC AIR SUPPORT . . . (ETC.)
- NAVAL TF CONSISTING OF AMPHIBIOUS GROUP, CVBG  
COMPOSED OF . . . (ETC.)
- (ETC.)

C. ( ) ANALYSIS OF OPPOSING COURSES OF ACTION. US AIRBORNE  
OPERATIONS IN THE SOUTHEAST REGION CANNOT BE EFFECTIVELY  
RESISTED BY INSURGENT FORCES BUT MAY TRIGGER INSURGENT SHIFT  
TO A STRATEGY OF ATTRITION MARKED BY A PROTRACTED GUERRILLA  
CAMPAIGN AND RESORT TO INTENSIFIED TERRORIST ACTIVITIES  
AGAINST . . . (ETC.)

D. ( ) COMPARISON OF OWN COURSES OF ACTION. COURSE OF  
ACTION ONE WILL PROVIDE EARLIEST SECURITY FOR THREATENED US  
NATIONALS IN CAPITAL AREA AND WILL ENSURE IMMEDIATE SURVIVAL  
OF FRIENDLY INCUMBENT GOVERNMENT NOW IN POWER. HOWEVER, THIS  
WILL PROLONG US OPERATIONS TO SUPPRESS THE INSURGENCY  
ELSEWHERE IN THE REMAINDER OF ORANGELAND. COURSE OF ACTION  
TWO WILL . . . (ETC.)

E. ( ) DECISION. RECOMMEND COURSE OF ACTION THREE  
BECAUSE . . . (ETC.)

3. ( ) OBJECTIVE. THIS REPORT PROVIDES THE BASIC COMMANDER'S  
ESTIMATE AND RECOMMENDATION. SUPPLEMENTAL INFORMATION ON FORCES  
AND LOGISTICS FOR EACH COURSE OF ACTION TO FOLLOW.

Figure 3. Commander's Estimate

CJCSM 3150.05  
1 April 1996

4. ( ) REMARKS

A. ( ) FORCES AS SHOWN IN JDS DATA BASE PLAN IDENTIFICATION NUMBERS 5999A, 5999B, AND 5999C, RESPECTIVELY.

B. ( ) ESTIMATE ASSUMES AVAILABILITY OF PRESENT BLUELAND BASING, STAGING, AND OVERFLIGHT RIGHTS.

C. ( ) (ETC.)

DECL "Date"

-----  
\* THIS MESSAGE IS UNCLASSIFIED. THE CLASSIFICATION SECRET IS USED FOR ILLUSTRATION PURPOSES ONLY.

Figure 3. Commander's Estimate

B-A-A-9

Annex A  
Appendix A  
Enclosure B

CJCSM 3150.05  
1 April 1996

IMMEDIATE

FROM: AMC SCOTT AFB IL  
TO: USCINCEUR VAIHINGEN GE  
INFO: CJCS WASHINGTON DC  
USCINCSOC MACDILL AFB FL  
NSACSS FT GEORGE G MEADE MD  
(ETC.)

S E C R E T\*

OPREP-1/DJ9000/002/RIPPLE( )/PRELIM CLOSURE ESTIMATE

1. ( ) OPERATION DESCRIPTION REFERENCES
  - A. ( ) USCINCEUR 140336Z MAY 95
  - B. ( ) USCINCENT 121105Z MAY 95
2. ( ) NARRATIVE. BASED ON USCINCEUR AND USCINCRED MESSAGES, CLOSURE ESTIMATE FOR COURSES ONE AND TWO IS 46 HOURS. COURSE OF ACTION THREE ESTIMATED CLOSURE IS 59 HOURS.
3. ( ) REMARKS
  - A. ( ) PLANNING FACTORS
    - (1) ( ) AIRDROP AIRLAND-
      - (A) ( ) 11 PERSONNEL LOADS AIRDROPPED BY C-141S.
      - (B) ( ) 42 H.E. LOADS AIRDROPPED BY C-130S.
      - (C) ( ) 21 ASSAULT LOADS LANDED BY . . . (ETC.) (ETC.)
    - (2) ( ) AIRLAND ONLY-
      - (A) 28 PERSONNEL LOADS AIR LANDED BY C-130S. (ETC.)
    - (3) ( ) 15 MINUTE SEPARATION FOR AIRLAND.
    - (4) ( ) AIRDROP TOT 22 HOURS. (ETC.)

DECL "Date"  
-----

\* THIS MESSAGE IS UNCLASSIFIED. THE CLASSIFICATION SECRET IS USED FOR ILLUSTRATION PURPOSES ONLY.

Figure 4. Preliminary Closure Estimate

B-A-A-10

Annex A  
Appendix A  
Enclosure B

CJCSM 3150.05  
1 April 1996

IMMEDIATE

FROM: CINCUSACOM NORFOLK VA  
TO: AMC SCOTT AFB IL  
USCINCSOC MACDILL AFB FL  
COMFORSOM FT MCPHERSON GA  
(ETC.)  
INFO: CJCS WASHINGTON DC  
CSA WASHINGTON DC  
CNO WASHINGTON DC  
CSAF WASHINGTON DC  
CMC WASHINGTON DC  
NSACSS FT GEORGE G MEADE MD  
(ETC.)

S E C R E T\*

OPREP-1/DJ2000/013/SPRING RAIN/OPORD

1. ( ) OPERATION DESCRIPTION REFERENCES

A. ( ) CJCS 051148Z JUL 95

B. ( ) USCINACOM 072235Z JUL 95  
(ETC.)

2. ( ) NARRATIVE -- TASK ORGANIZATION

ATLANTIC COMMAND  
FORCES COMMAND  
US ATLANTIC FLEET  
AIR COMBAT COMMAND  
US FORCE BROWNLAND  
JOINT TASK FORCE 144  
ARMY FORCES  
1 INF BDE TF, ABN  
NAVAL FORCES  
TASK FORCE 24  
USS KEARSAGE  
USS TORTUGA  
USS SHERMAN

USCINACOM  
COMFORSOM  
CINCLANTFLT  
ACC  
COMUSFORBROWN  
CJTF 144

CTF 141

CTF 24

Figure 5. Operation Order

B-A-A-11

Annex A  
Appendix A  
Enclosure B

CJCSM 3150.05  
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TASK FORCE 25	CTF 25
32 MEU	
TASK FORCE 26	CTF 26
USS GEORGE WASHINGTON	
USS SUPPLY	
AIR FORCE FORCES	
2 TACTICAL FIGHTER SQ	CTF 142

A. ( ) SITUATION. INTERNAL STABILITY IN BROWNLAND HAS DETERIORATED TO SUCH AN EXTENT THAT US MILITARY OPERATIONS ARE . . . INSURGENT FORCES, USING GUERRILLA TACTICS AND TERRORISM, HAVE REDUCED THE CAPITAL AREA TO A STATE OF ANARCHY AND THREATENED . . . (ETC.)

(1) ( ) ENEMY FORCES. SEE CURRENT SPIREP AND DIN. PINK PACT COUNTRIES SUPPORT INTERNAL INSURGENT ACTIVITY.

(2) ( ) FRIENDLY FORCES. GOVERNMENT OF BROWNLAND, GOVERNMENT OF SUNTAN REPUBLIC.

B. ( ) MISSION. WHEN DIRECTED, USCINCCOM WILL CONDUCT MILITARY OPERATIONS TO . . . (ETC.)

C. ( ) EXECUTION

(1) ( ) CONCEPT OF OPERATIONS. IN CONJUNCTION WITH SHOW OF FORCE AIR AND NAVAL OPERATIONS, SIMULTANEOUSLY INTRODUCE AIRBORNE AND AMPHIBIOUS ASSAULT FORCES INTO BROWNLAND TO SEIZE AND SECURE AIRPORT AND SEAPORT FACILITIES. CONTINUE BUILDUP OF GROUND FORCES AND ADVANCE ON . . . (ETC.)

(2) ( ) FIRST TASKING ASSIGNMENT--COMFORSCOM. ON ORDER OF CJTF 144, COMMENCE MOVEMENT OF FORCES AND BE PREPARED TO . . . (ETC.)

(3) ( ) SECOND TASKING ASSIGNMENT--ACC. COMMENCE MOVEMENT OF ASSIGNED FORCES TO BLUE ISLAND AIR BASE TO CLOSE NLT . . . (ETC.)

Figure 5. Operation Order

B-A-A-12

Annex A  
Appendix A  
Enclosure B

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(4) ( ) THIRD TASKING ASSIGNMENT--CINCLANFLT. CHOP TF 24 TO CJTF 144. ON ORDER OF CJTF 144, COMMENCE MOVEMENT OF USMC EXPEDITIONARY FORCE (FWD) OUTLINED IN . . . (ETC.)

(5) ( ) FOURTH TASKING ASSIGNMENT--AMC. PROVIDE AIRLIFT ASSETS TO MEET FORCE LIFT REQUIREMENTS OUTLINED IN PARA . . . (ETC.)

(6) ( ) COORDINATING INSTRUCTIONS: SEE ALERT ORDER CJCS 051148Z JUL 95 AS AMENDED HEREIN.

(A) ( ) THIS OPORD EFFECTIVE FOR PLANNING UPON RECEIPT EXECUTION ON ORDER.

(B) ( ) DIRLAUTH FOR PLANNING AND OPERATIONS WITH INFO CJCS AND . . . (ETC.)

(C) ( ) REPORTS WILL BE . . . (ETC.)

(D) ( ) ANTICIPATED TIME OF EXECUTION (D-DAY) IS . . . (ETC.)

(E) ( ) TENTATIVE C-DAY, L-HOUR IS . . . (ETC.)

(F) ( ) RULES OF ENGAGEMENT WILL BE IAW POLICY OUTLINED IN PARA 3, APPENDIX C TO USCINACOM CONPLAN 2999, EXCEPT THAT ALL CHEMICAL WARFARE IS PROHIBITED, INCLUDING USE OF RIOT CONTROL AGENTS, AND . . . (ETC.)

D. ( ) ADMINISTRATION AND LOGISTICS. IAW PARA 4 USCINACOM CONPLAN 2999, AS AMENDED HEREIN:

(1) ( ) ASSUMPTIONS. AIRLIFTED COMBAT UNITS WILL HAVE TO BE RESUPPLIED AFTER 5 DAYS OF OPERATIONS. HUMANITARIAN RELIEF, FOOD AND MEDICAL SUPPLIES ARE NOT REQUIRED UNTIL THE COMBAT PHASE OF OPERATIONS IS . . . (ETC.)

Figure 5. Operation Order

B-A-A-13

Annex A  
Appendix A  
Enclosure B



(2) ( ) MOBILITY/TRANSPORTATION. AMC AIRLIFT WILL BE USED FOR INITIAL EVACUATION FOLLOWED BY SEA EVACUATION USING TF 24 SHIPPING WHEN . . . (ETC)

(3) ( ) PUBLIC AFFAIRS. THERE SHALL BE NO PUBLIC COMMENT ON . . . (ETC.)

(4) ( ) NO RELIGIOUS THEMES OR SYMBOLS WILL BE USED IN ANY PSYOP CAMPAIGNS BECAUSE . . . (ETC.)

E. ( ) COMMAND AND SIGNAL

(1) ( ) USCINCOM IS SUPPORTED CINC.

(2) ( ) CJTF 144 IS ON-SCENE OPERATIONAL COMMANDER UNTIL COMUSFORCES BROWNLAND IS ACTIVATED AND OPCON IS IN-COUNTRY GROUND FORCES . . . (ETC.)

(3) ( ) COMMAND RELATIONSHIPS AS OUTLINED IN ANNEX J, USCINCOM CONPLAN 2999.

(4) ( ) COMMUNICATIONS-ELECTRONICS PER ANNEX K, USCINCOM CONPLAN 2999, AS AMENDED HEREIN:

(A) ( ) DEDICATED HF VOICE TELETYPE LINK WILL BE ESTABLISHED BETWEEN CJTF 144 AND US EMBASSY BROWN CITY USING . . . (ETC.)

(ETC.)

3. ( ) OBJECTIVE. THIS REPORT FORMS THE USCINCOM OPORD FOR OPERATION SWITCHBOARD AND CONTAINS THE SUPPORTING FORCE, UNIT LOGISTIC, AND TRANSPORTATION INFORMATION.

Figure 5. Operation Order

CJCSM 3150.05  
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4. ( ) REMARKS

A. ( ) DIRECT COORDINATION WITH JDA AUTHORIZED TO UPDATE  
TRANSPORTATION MOVEMENT INFORMATION. KEEP THIS HEADQUARTERS  
ADVISED. FLOW PLANS FROM TOA DUE NLT 091400Z JUL 90.

B. ( ) TMGF EQUALS BLUE ISLAND . . . (ETC.)

(ETC.)

DECL "Date"

-----  
\* THIS MESSAGE IS UNCLASSIFIED. THE CLASSIFICATION SECRET IS  
USED FOR ILLUSTRATION PURPOSES ONLY.

Figure 5. Operation Order

B-A-A-15

Annex A  
Appendix A  
Enclosure B

CJCSM 3150.05  
1 April 1996

(INTENTIONALLY BLANK)

B-A-A-16

Annex A  
Appendix A  
Enclosure B

ANNEX B

UNIFORM REPORTING OF DATE-TIMES

1. The various date-times required by the OPREP reporting procedures may be expressed for planning purposes either relative to alerting or relative to C-day. When known, actual date-times should be used. Relative date-times can be fully accommodated in eight-character fields. Relative times in whole days can be accommodated in the first four positions of the field.

2. Time related to alert shall be expressed as number of days and hours (minutes, if required) from receipt of an alert order. The format is: first character--A, followed by three characters for days and, as required, two each for hours and minutes. For example: A008 means 8 days after alert; A00210 means 2 days, 10 hours after alert; A0000530 means 0 days, 5 hours, 30 minutes after alert. The entry A999 means on call.

3. Time relative to C-day shall be expressed as the number of days (and hours, minutes, if required) before or after the designated C-day. The prefix C is entered for C-day and subsequent days, the prefix N (negative) is entered for times occurring on days prior to C-day. The format is: first character--C or N, followed by three characters for days, (plus or minus), and two each for hours and minutes as required. For example:

C000 means C-day

C014 means C + 14 days

N009 means C - 9 days

C00208 means C + 2 days + 8 hours

N00318 means C - 3 days + 18 hours  
(i.e., 54 hours before C-day)

C0000430 means C + 4 hours + 30 minutes

N0011215 means C - 1 day + 12 hours + 15 minutes  
(i.e., 11 hours, 45 minutes prior to C-day)

B-A-B-1

Annex B  
Appendix A  
Enclosure B

1 April 1996

4. Actual date-times are expressed in the format: calendar day of the month (two characters), hour of the day and minutes (four characters), time zone suffix--normally Z for Greenwich Mean Time, month (3 characters), and year (2 characters); e.g., 041530Z NOV 95 means the fourth of November 1995 at 1530 hours (Z). The time zone suffix (Z) should always be included to distinguish actual from relative times.

5. Times used in this document are in accordance with Joint Publication 1-02.

-----  
\* C-, D-, and M-days end at 2400Z

B-A-B-2

Annex B  
Appendix A  
Enclosure B

ANNEX C

PLAN IDENTIFICATION NUMBER

1. Each plan is assigned a permanent, four-digit number. This number, once assigned, will be used for the life of the plan.
2. For each phase or annex, as required, each supported combatant command may append a separate one-digit identification number or letter to the plan identification number (PID).
3. Joint Operation Planning and Execution System, governs time-sensitive planning procedures and guidance for course of action development, reporting instructions, coordination with other combatant commands, and the formats for CJCS Orders. During course of action development, the supported commander should select an unused PID to identify the plan being prepared if an existing OPLAN or CONPLAN has not been selected. The supported commander should also select a code word for the operation.

CJCSM 3150.05  
1 April 1996

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B-A-C-2

Annex C  
Appendix A  
Enclosure B

ANNEX D

GEOLOCATION CODES

1. All codes for all locations (e.g., origins, Ports of Entry (POEs), Ports of Debarkation (PODs), or destinations) should be selected from the Standard Specified Geographic Location File (GEOFILE) managed by the Command Systems Operations Division, Operations Directorate (J-3), Joint Staff.

2. The GEOFILE is an automated file of worldwide geographic locations including water areas. This file contains the following fields of data: geolocation code, name, installation type (e.g., international airport), state or country code and abbreviation, and coordinates. The following is a sample extract of the file:

<u>Geolocation Code</u>	<u>Location Name</u>	<u>Inst</u>	<u>State Country Code</u>	<u>Short State/ Country Name</u>
AFMS	ALLENTOWN	APT	42	PENNA
AFMY	ALLENTOWN	CTY	42	PENNA
ETFB	CP LEJUENE	MGI	37	N. C.
HDQB	FT WILLIAM DAVIS	AIN	PQ	CANAL
XPZP	UNKN EXST INDIA	CON	IN	INDIA
XPQF	UNKN EXST	ABS	UN	UNKN
OOXG	MEXICO, GULF OF	GLF	1M	GMEX
OOXT	WESTERN MED	SEA	8W	WMED
OOXY	N PACIFIC OC	OCN	3A	NPAC



3. There may be more than one geolocation code for the same location name. The difference is in the type of installation. In this connection, care must be exercised to ensure the correct code is chosen and reported, depending on the precise location it is intended to depict. For example: AFMY might be used when Allentown (city) is reported as an origin or destination, whereas AFMS might be more appropriate to indicate Allentown (airport) as a POE or POD.

4. The boundaries for a given ocean area geolocation are delineated in JCS Pub 1-03.3, Status of Resources and Training System (SORTS).

5. The Standard Specified Geographic Location File also includes codes for an unknown location in each country and a code for an unknown foreign location (to be used when country is not known). See sample above.

APPENDIX B

PREFORMATTED OPREP-5 FOR EVACUATION OF NONCOMBATANTS

Message Precedence

FROM:  
TO:  
INFO:

Classification:

OPREP-5/UIC/Serial Number/NEO Nickname/EVACREP

1. STATISTICAL DATA AS OF (ddhhmmZ MON yy)

A. EVACUATED SINCE LAST REPORT

(1) Total

(Enter total number of evacuees)

(2) Safehaven/Number Family Members/. . .

(For each safehaven enter the evacuation place/name and the number (including zero) of Air Force, Army, Navy, Marine, and civilian dependent evacuees; separated by slashes in exact order).

(3) Safehaven/Number Military Members/. . .

(For each safehaven enter the evacuation place/name and the number (including zero) of Air Force, Army, Navy, and Marine Service evacuees; separated by slashes in exact order).

(4) Safehaven/Number Civilian Members and Foreign Nationals/. . .

(For each safehaven enter the evacuation place/name and the number (including zero) of DOD, other US Government, other American citizens, and foreign national civilian evacuees; separated by slashes in exact order).

(5) Amplification

(Free text if needed to amplify or expand upon the statistics presented)

B. AWAITING EVACUATION

(1) Total

(Enter the total number of individuals awaiting evacuation)

(2) /Number Family Members/. . .

(Enter the number (including zero) of Air Force, Army, Navy, Marine, and civilian dependents awaiting evacuation; enclosed in slashes in exact order).

(3) /Number Military Members/. . .

(Enter the number (including zero) of Air Force, Army, Navy, and Marine Service members awaiting evacuation; enclosed in slashes in exact order).

(4) /Number Civilian Members and Foreign Nationals/. . .

(Enter the number (including zero) of DOD, other US Government, other American citizens, and foreign national civilians awaiting evacuation; enclosed in slashes in exact order).

(5) Amplification

(Free text entry if needed to amplify or expand upon the statistics presented)

2. SENIOR REPRESENTATIVE IS \_\_\_\_\_

(Enter grade, name, service, and telephone number)

3. REMARKS (Optional paragraph)

NOTE: Each subparagraph of an OPREP-5 EVACREP may contain the notation NC or NA to indicate no change or not applicable.

SAMPLE EVACUATION REPORT

IMMEDIATE

FROM: (Evacuation Location or Processing Point)

TO: HQDA WASH DC//DAPE-JRCC//  
AFEOC FT RITCHIE MD//MP//XOOOB

INFO: SECSTATE WLG  
HQ AFMPC RANDOLPH AFB TX//PRC//  
DA WASH DC//DAMO-DOD//DAPE-PCS//  
CNO WASH DC  
CMS WASH DC  
CDR USAMILPERCEN//DAPC-MOC//  
COMNAVMILPERCEN WASH DC  
FEMA WASH DC//NP-MP-MED//  
DEPT OF HHS WASH DC  
(Theater Commander for area concerned)  
CJCS WASH DC//CAT  
(Safehaven or Port of Arrival)

U N C L A S S I F I E D

OPREP-5/DJ4444/001/ASTRO LIFT/EVACREP

1. STATISTICAL DATA AS OF 271144Z AUG 95
  - A. EVACUATED SINCE LAST REPORT
    - (1) 584
    - (2) ROME/14/37/3/0/63//;ATHENS/21/42/7/1/72/
    - (3) ROME/3/7/1/2//;ATHENS/1/3/0/0/
    - (4) ROME/22/12/172/33//;ATHENS/5/12/40/11/
    - (5) NA
  - B. AWAITING EVACUATION
    - (1) 447
    - (2) /42/78/14/3/71/
    - (3) NA
    - (4) /28/38/150/23/
    - (5) AMBASSADOR D. FIELDS AMONG CITIZENS. TWO OTHERS REQUIRE MEDICAL ATTENTION.
2. SENIOR REPRESENTATIVE IS COL JONES, USA, AUTOVON 123-4567.

CJCSM 3150.05  
1 April 1996

(INTENTIONALLY BLANK)

B-B-4

Appendix B  
Enclosure B